

## Name of License: License to Video Library

### Department: Entertainment Tax Department, Govt. of Uttarakhand

#### 1. Do I need to apply for License to setup Video CD Library ?

Yes, Taking License is compulsory to run Video CD Library . The License is taken as per Cinematograph Act, 1955 .

For further details, please click at [http://enttax.uk.gov.in/files/Act\\_1955\\_final.pdf](http://enttax.uk.gov.in/files/Act_1955_final.pdf)

#### When do I take this License?

- ✓ You must take License prior to *the commencement of your business*.

#### 2. How long does it take to register?

The License is issued within 07 working days from the date of receipt of the application with all supporting documents. This is in accordance with Uttarakhand Right to Services Notification dated 28<sup>th</sup> April 2016. Please refer to Annexure II for more details

#### 3. What documents do I need to submit with the application?

The companies/dealers need to submit following documents:

Sr. No	Document Type	Document Required
1	Photo	<ul style="list-style-type: none"><li>• Proprietor ( In case of Proprietary concern)</li><li>• Managing Partner /Katha along with photos of all other Partners /Members of HUF( For Partnership/HUF)</li><li>• Managing Director along with photo of all other Directors (For Private Limited, Public, Others)</li></ul>
2	Proof of Address of Principal Place of Business ( Place of Control Room )	<ul style="list-style-type: none"><li>• <b>If Owned</b><ul style="list-style-type: none"><li>○ Copy of property tax receipt or</li><li>○ Copy of sale deed.</li></ul></li><li>• <b>If Rented</b><ul style="list-style-type: none"><li>○ Copy of rental agreement and</li><li>○ Copy of Property tax receipt of the Original land lord.</li></ul></li><li>• <b>If Leased</b><ul style="list-style-type: none"><li>○ Copy of lease agreement and</li><li>○ Copy of Property tax receipt of the Original land lord.</li></ul></li><li>• <b>Rent free</b><ul style="list-style-type: none"><li>○ No objection certificate of the landlord along with the copy of property Tax receipt of the original land lord</li></ul></li></ul>
3	Proof of other place of Business	<ul style="list-style-type: none"><li>• <b>Same as above</b></li></ul>
4	Pan Card	PAN Card of the Business or the establishment
6	Partnership Deed/ Certificate	<ul style="list-style-type: none"><li>• Not Applicable Video CD Library for Proprietary Concern</li><li>• Deed of Partnership or Memorandum and articles of Association</li><li>• Certificate from Registrar of companies in case of Private Limited company/Public Limited company</li></ul> <p><i>In case of uploading scanned copies only relevant pages required such as :</i></p>

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		Cover page, page indicating the constitution of the firm, details of partners/directors etc.
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Sr. No	Document Type	Document Required
7	For License of Video CD Library	<ul style="list-style-type: none"><li>• Application in prescribed Form- I</li><li>• NOC of Police/SDM or City Magistrate (not mandatory)</li></ul>

**4. How do I register?**

- ✓ You can Apply online at <https://enttax.uk.gov.in>
- ✓ Or you can Apply manually to District Entertainment tax Officer/ Assistant Commissioner, Entertainment Tax as per the table in Annexure I. The Form to be filled is available Form-I must be accompanied with relevant documents

**5. How much does it cost to apply for License, and how do I pay?**

- ✓ There is fee for applying for License, as follows:-
- ✓ License fees per Year:-
- ✓ 1800.00( below 2 lakh population)
- ✓ 6000.00 (above 2lakh to 5lakh population)
- ✓ 8000.00(above 5 lakh)

**6. How long is it valid for?**

- ✓ The License is granted for a period of 1 year

**7. Where can I get further information?**

For further support, please contact our District Helpdesk as given in Annexure III below

or visit at <http://www.enttax.uk.gov.in>

Please note the working hours of the Information Center are 10.00 A.M- 5.00 P.M and 2<sup>nd</sup> Saturday of the month and every Sunday is a Holiday.

You can also refer to the following Acts and Notifications:

- ✓ **Cinematograph Act 1955**  
[enttax.uk.gov.in/files/Act\\_1955\\_final.pdf](http://enttax.uk.gov.in/files/Act_1955_final.pdf)  
[http://enttax.uk.gov.in/files/THE\\_\\_UTT\\_AR\\_PRADESH\\_CINEMATOGRAPH\\_RULES\\_1951.pdf](http://enttax.uk.gov.in/files/THE__UTT_AR_PRADESH_CINEMATOGRAPH_RULES_1951.pdf) (for touring Cinema)

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**Video Rules,1988:**

[http://enttax.uk.gov.in/files/Video\\_Rules\\_1988.pdf](http://enttax.uk.gov.in/files/Video_Rules_1988.pdf) (for permanent/temporary video cinema,)

<b>S.NO</b>	<b>DISTRICT</b>	<b>POST</b>	<b>Address</b>
1	ALMORA	DISTRICT ENTERTAINMENT TAX OFFICER	DISTRICT ENTERTAINMENT TAX OFFICE COLLECTORATE CAMPUS,ALMORA
2	BAGESHWAR	DISTRICT ENTERTAINMENT TAX OFFICER	DISTRICT ENTERTAINMENT TAX OFFICE TEHSIL CAMPUS,BAGESHWAR
3	RUDRAPRAYAG	DISTRICT ENTERTAINMENT TAX OFFICER	DISTRICT ENTERTAINMENT TAX OFFICE COLLECTORATE CAMPUS, RUDRAPRAYAG
4	UTTRAKASHI	DISTRICT ENTERTAINMENT TAX OFFICER	DISTRICT ENTERTAINMENT TAX OFFICE COLLECTORATE CAMPUS, UTTRAKASHI
5	PITHORAGARH	DISTRICT ENTERTAINMENT TAX OFFICER	DISTRICT ENTERTAINMENT TAX OFFICE COLLECTORATE CAMPUS, PITHORAGARH
6	PAURI	DISTRICT ENTERTAINMENT TAX OFFICER	DISTRICT ENTERTAINMENT TAX OFFICE COLLECTORATE CAMPUS, PAURI
7	DEHRADUN	ASSISTANT COMMISSIONER ENTERTAINMENT TAX	DISTRICT ENTERTAINMENT TAX OFFICE COLLECTORATE CAMPUS, DEHRADUN
8	HARIDWAR	ASSISTANT COMMISSIONER ENTERTAINMENT TAX	DISTRICT ENTERTAINMENT TAX OFFICE TEHSIL CAMPUS JWALAPUR, HARIDWAR
9	TEHRI	DISTRICT ENTERTAINMENT TAX OFFICER	DISTRICT ENTERTAINMENT TAX OFFICE COLLECTORATE CAMPUS, TEHRI
10	NANITAL	ASSISTANT COMMISSIONER ENTERTAINMENT TAX	DISTRICT ENTERTAINMENT TAX OFFICE COLLECTORATE CAMPUS, NANITAL
11	UDHAMSINGH NAGAR	ASSISTANT COMMISSIONER ENTERTAINMENT TAX	DISTRICT ENTERTAINMENT TAX OFFICE COLLECTORATE CAMPUS RUDRAPRAYAG, UDHAMSINGH NAGAR
12	CHAMOLI	DISTRICT ENTERTAINMENT TAX OFFICER	DISTRICT ENTERTAINMENT TAX OFFICE COLLECTORATE CAMPUS, CHAMOLI
13	CHAMPAWAT	DISTRICT ENTERTAINMENT TAX OFFICER	DISTRICT ENTERTAINMENT TAX OFFICE COLLECTORATE CAMPUS, CHAMPAWAT

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**Annexure II**

Sr.No	Name of Service	Post of Officer	Timeline for Service	First Appellate	Second Appellate
1	LICENSE for Video CD Library	DISTRICT ENTERTAINMENT TAX OFFICER / ASSISTANT COMMISSIONER ENTERTAINMENT TAX	07 DAYS	DISTRICT MAGISTRATE	COMMISSIONER TAX .

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**Annexure III**

**Help Desk Numbers**

<b>S.NO</b>	<b>DISTRICT</b>	<b>PHONE NO</b>
1	ALMORA	05962-230435
2	BAGESHWAR	8475032210
3	RUDRAPRAYAG	01364233020
4	UTTRAKASHI	01374222072
5	PITHORAGARH	9457256719
6	PAURI	01368-222016
7	DEHRADUN	0135-2728032
8	HARIDWAR	01334-252037
9	TEHRI	01376-234300
10	NANITAL	05942-236508
11	UDHAMSINGH NAGAR	05942-250748
12	CHAMOLI	01372-252561
13	CHAMPAWAT	9457256719

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**FORM IV**

**[See Rule 17 (3)]**

**License for keeping a Video Library /Television Signal Receiver Agency**

- 1- Name and address or Licensee:-
- 2- If the Licensee is not the owner of the place or building, the name and address of the owner thereof:-
- 3- Location or the place or building and adjacent building or place surrounding it.:-
- 4- Working Business Hours of the Library:-
- 5- Period for which License is granted . Conditions and License:-
- 6- No. of Cassettes and CDs:-

I hereby abide that all of above information are true.

Date:-

Name and Signature of Applicant